

State of Nebraska
Nebraska Commission for the Deaf and Hard of Hearing
4600 Valley Road, Suite 420
Lincoln, NE 68510-4844

Form E1: Application for Approval of Continuing Education Activity
(Must be submitted to the Commission at least 45 days prior to the date of continuing education activity.)

Section A – Application Category:

Approval of Continuing Education Activity

CEU Credit for Presenting a Continuing Education Activity

Section B — Personal Information:

1. Legal Name: _____ Social Security Number: _____-_____-_____
2. Nebraska Interpreter License Number (if applicable): _____
3. Mailing Address: _____
(Street/Apt. #/P.O. Box/Route)

(City) (State) (Zip Code)
4. Home Telephone: (_____) _____ Business or Cell Phone: (_____) _____
5. E-mail Address: _____
6. Name of Administrator (if applicable): _____ Social Security Number: _____-_____-_____
7. Administrator or Operating Officer's Address: _____
(Street/Apt. #/P.O. Box/Route)

(City) (State) (Zip Code)
8. Administrator or Operating Officer's Business or Cell Phone: (_____) _____
9. Administrator or Operating Officer's E-mail Address: _____

Section C — Eligibility Criteria for Continuing Education Activity:

Approval must be received from the Commission before the activity is presented. Applications for approval of a continuing education activity made after the activity has occurred will be denied. Once approval is granted by the Commission, reapproval of the continuing education activity is not required for each subsequent occasion on which the activity is administered so long as the activity is not changed. If any portion of the activity is changed, reapplication must be made. After the Commission has granted its written approval of your application, you are entitled to state upon any publication which advertises or announces the activity, the following statement: "This activity is approved for _____ hours of continuing education by the Nebraska Commission for the Deaf and Hard of Hearing."

If applying for continuing education credit for presenting an activity, one hour of continuing education credit will be awarded for each hour of presentation by a licensee if the activity relates to the theory or application of theory pertaining to interpreting or transliterating. A presenter may receive credit for the initial presentation of the activity only. Credit will not be given for subsequent presentations of the same activity.

You may submit additional documents or information as you consider relevant to the application and which show compliance with the provisions of the Regulations Governing the Practice of Interpreting or Transliterating. The following information must be submitted:

I am qualified to present a continuing education activity for Interpreters and/or Transliterators because (list your education, experience and/or training):

Title of the activity: _____

Date(s) of activity: _____

Beginning and ending time of activity: _____

Total number of hours for which approval is requested (*must be at least 60 minutes long*): _____

Content area for this activity is (check one): Professional Studies General Studies

Place where the activity will be held: _____

Describe in detail activity content (*attach brochure/flyer*): _____

Describe activity objectives: _____

Describe the process you will use to verify attendance by license holders: _____

Attach a sample copy of the documentation you will issue to license holders as proof of attendance at the activity.

Section D - Certification of Applicant:

I, _____ (print name), depose and say that I am the person named making application and that I have completed this application; and that the information I have provided is true and correct to the best of my knowledge and belief.

Signature

Date